



PREMIUM ACCOUNTING

613-240-5555

If you are Self-Employed

Documents Required for Tax Filling

- Annual revenue from business
- T4s and all other Tax slips (if applicable)
- Expenses: Only applicable to your business
 - Purchase of material
 - Purchase of vehicle, tools, computers etc.
 - Subcontractor fee
 - Employee salaries
 - Vehicle expenses
 - Fuel costs
 - Repair and maintenance
 - Telephone and internet
 - Insurance
 - Office rent
 - Advertisement
 - Storage costs
 - Purchase
- Medical expenses personally paid, net of any insurance coverage
- Charitable and / or political donations
- RRSP / spousal RRSP contribution
- Property tax or rent paid annually
- Childcare / day care expenses
- Spousal support payments paid or received
- Foreign income if applicable

- If You Trade Stocks
 - T5008 for capital gain calculations
 - Summary of interest paid to broker or any line of credit.

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